

# HATFIELD TOWN COUNCIL



Twinned with Merksplas in Belgium

**Council Offices, Cuckoo Lane, Hatfield,  
Doncaster, DN7 6QE**

**Clare McRoy  
Town Clerk**

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**[www.hatfieldtowncouncil-southyorkshire.com](http://www.hatfieldtowncouncil-southyorkshire.com)**

Dear Councillor

## **ANNUAL MEETING OF HATFIELD TOWN COUNCIL**

You are hereby summoned to the Annual Meeting of Hatfield Town Council to be held on **Monday 24<sup>th</sup> May, 2021 at 7pm at Hatfield Community Library.**

**Public Participation session:** Members of the public are welcome to address the meeting during public participation at the start of a meeting. Members of the public will adhere to the rules set by the Council for this session. There will only be space for a limited number due to Covid restrictions.

***Please note: it is expected that councillors will have read through all papers before the meeting.***

Yours faithfully

*C McRoy*

Clare McRoy  
Town Clerk

## **A G E N D A**

1. **Appointment** of Town Mayor for 2021-22
2. **Signing** of Declaration of Acceptance of Office
3. **3.1 To receive** apologies for absence  
**3.2 To consider** for approval the reasons given for absence by councillors
4. **To receive** any declarations of interest not already declared under the Town Council's Code of Conduct or Members' Register of Disclosable Pecuniary Interests.

5. **To consider** the extent, if any, to which the public and press are to be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.
6. **Appointment** of Deputy Town Mayor
7. **Election** of Leader (not a legal requirement)
8. **To consider** whether to defer appointments to Committees and outside bodies until after the co-option process has been completed or to appoint with existing Council members.
9. **9.1 To confirm** the minutes of the Town Council meeting held on Monday 12<sup>th</sup> April 2021 as a true and correct record.  
**9.2 To confirm** the minutes of the Extraordinary Town Council meeting held on Tuesday 4<sup>th</sup> May 2021 as a true and correct record.
10. **To receive** information from the Town Clerk on the following issues and decide further action where necessary:
  - 10.1 **Councillor training-** update
  - 10.2 **To receive and accept** the independent internal auditor's report for 2020-21
  - 10.3 **To receive a report** from the Audit Working Group meeting of 28<sup>th</sup> April 2021 and **approve** the review of internal controls.
  - 10.4 **To consider and complete** the governance questions for the 2020-21 Annual Return
  - 10.5 **To receive and approve** the Financial Statements for the 2020-21 Annual Return
  - 10.6 **To confirm** that the Town Council continues to meet the criteria for using the General Power of Competence where necessary in carrying out its activities.
  - 10.7 **To receive** an update regarding community defibrillators
  - 10.8 **To receive and consider** further grant applications for 2021-22 (Part B)
11. **To receive** Minutes of the Annual Towns Meeting held on Monday 26 April 2021 (for information)
12. **To confirm** the minutes of the following Committee meetings as a true and correct record.
  - 12.1 Minutes of Charities Committee meeting held on Friday 30<sup>th</sup> April 2021
13. **To approve** the recommendations of the following Committees:

**13.1** Charities Committee- from meeting held on Friday 30<sup>th</sup> April 2021- no recommendations made.

**14. Planning Consultations** (Available for viewing online on DMBC portal)

**14.1- 21/00944/FUL** Change of use from 3 retail units with 1 flat above into 1 retail unit with 3 flats above, including associated alterations and demolition of existing outbuildings. 251 - 253 Station Road, Dunscroft

**14.2- 21/01019/FUL** Erection of one residential dwelling and associated works following the demolition of recently fire damaged livery. Land Off Cuckoo Lane, Hatfield

**14.3- 21/00534/MIN** A planning application for the extraction of sand and gravel and the restoration of the land to a landform suitable for nature conservation and ancillary activities together with the consolidation of Planning Permission 18/01656/MIN. Quarry at Dale Pit Lakes, Bawtry Road, Hatfield Woodhouse

**14.4- 21/00990/FUL** Erection of two storey extension to rear. 30 Victoria Avenue, Hatfield

**14.5- 21/00936/FUL** 1. Erection of two storey side extension, single storey rear and side extension following demolition of existing garage 2. Erection of front boundary wall (retrospective). 4 Norman Road, Hatfield

**14.6- 21/01265/OHL** Removal of poles 14 and 15 and insertion of temporary pole until pole 16 can be removed. Nettleholme Lane, Hatfield (applicant- Nothern Powergrid)

**15. Matters requested by Councillors not already included elsewhere on the agenda.**

None

**16. Financial matters:**

**16.1** To approve the attached monthly accounts for payment (see enclosed)

**16.2** To receive an income and expenditure to year end (31 March 2021) report (item 18 in Councillor Welcome Pack)

**16.3** To receive and accept the current reconciliation report

**17. To consider** the following new correspondence received and decide action where necessary:

**17.1** Email regarding Street Naming consultation for Doncaster Road development.

**18. To receive** items for inclusion on the next possible Council meeting agenda